



TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
ISO 9001 : 2015 CERTIFIED

Tatak ng Integridad, Serbisyonang Dekalidad, Kaagapay sa Pag-unlad



BIDS AND AWARDS COMMITTEE
(CENTRAL OFFICE)

RESOLUTION NO. 04-2019

RECOMMENDING THE AWARD OF CONTRACT TO D' TRIUMPH CLEANERS AND ALLIED SERVICES, INC. FOR THE PROVISION OF JANITORIAL SERVICES REQUIREMENTS FOR THE TESDA CENTRAL OFFICE (JANUARY 1, 2019 - DECEMBER 31, 2019)

WHEREAS, the Bids and Awards Committee (BAC), as mandated by Republic Act No. 9184, otherwise known as the Government Procurement Reform Act, is the body tasked to post invitations to bid, to conduct pre-bid conferences, to determine the eligibility of prospective bidders, to receive and open bids, to conduct the evaluation of bids, to conduct post-qualification and to recommend award of contracts to the Head of the Procuring Entity;

WHEREAS, in view of the Provision of Janitorial Services Requirements for the TESDA Central Office (January 1, 2019 - December 31, 2019), the Director General created a Technical Working Group (TWG) that will assess and evaluate the requirements of the janitorial requirements in the TESDA Central Office and identify the appropriate equipment, tools and supplies intended for the use of the agency taking into consideration the technical specifications and costing. A copy of TESDA Order No. 307, Series of 2018, issued on 03 August 2018 is hereto attached as Annex "A";

WHEREAS, the TESDA Board approved the budget for the contract for the Provision of Janitorial Services Requirements for the TESDA Central Office (January 1, 2019 - December 31, 2019) for the TESDA Central Office amounting to Twenty-One Million Thirty-Five Thousand Four Hundred Fourteen Pesos and 40/100 (Php21,035,414.40) through TESDA Board No. 2018-27 issued on 03 October 2018. A copy of TESDA Board Resolution No. 2018-27 issued on 03 October 2018 is hereto attached as Annex "B";

WHEREAS, the Approved Budget for the Contract (ABC) for the Provision of Janitorial Services Requirements for the TESDA Central Office (January 1, 2019 - December 31, 2019) for the TESDA Central Office amounting to Twenty-One Million Thirty-Five Thousand Four Hundred Fourteen Pesos and 40/100 (Php21,035,414.40) was adjusted to Twenty-One Million Nine Hundred Ninety-Two Thousand Eight Hundred Thirty-Two Pesos (Php21,992,832.00) to comply with the new minimum wage per Wage Order No. NCR-22 dated 30 October 2018;

[Handwritten signatures]

WHEREAS, pursuant to Section 12.1 of the Revised Implementing Rules and Regulations (RIRR) of Republic Act No. 9184, the BAC created a TWG for the Provision of Janitorial Services Requirements for the TESDA Central Office (January 1, 2019 - December 31, 2019) for the TESDA Central Office that shall assist the BAC in the review of the technical specifications, scope of work, and terms of reference, review of bidding documents, evaluation of bids, post-qualification and resolution of request for reconsideration. A copy of the BAC Order No. 09, Series of 2018, issued on 21 November 2018 is hereto attached as Annex "C";

WHEREAS, the Technical Education and Skills Development Authority (TESDA) intends to apply the sum of Twenty-One Million Nine Hundred Ninety-Two Thousand Eight Hundred Thirty-Two Pesos (Php21,992,832.00) for the Provision of Janitorial Services Requirements for the TESDA Central Office (January 1, 2019 - December 31, 2019) for the TESDA Central Office. A copy of the Terms of Reference (TOR) is hereto attached as Annex "D";

WHEREAS, the BAC upon receipt of the TOR for the Provision of Janitorial Services Requirements for the TESDA Central Office (January 1, 2019 - December 31, 2019) for the TESDA Central Office convened on 21 November 2018 at 9:15 a.m. at the TESDA-National Capital Region (NCR) Conference Room located at the 2nd Floor, TESDA-NCR Building in Taguig City to conduct a pre-procurement conference with the end-user's representative in accordance with Section 20 of the RIRR of Republic Act No. 9184. A copy of the Minutes of the Meeting is hereto attached as Annex "E";

WHEREAS, the BAC invited several observers registered with Philippine Government Electronic Procurement System (PhilGEPS) to witness the bidding activities particularly on the Provision of Janitorial Services Requirements for the TESDA Central Office (January 1, 2019 - December 31, 2019) for the TESDA Central Office for purposes of transparency and good governance. Pursuant to Section 13 of the RIRR of Republic Act No. 9184, the BAC invited several observers to attend the pre-bid conference on 05 December 2018 and the bid opening on 18 December 2018. Copies of the letters to observers are hereto attached as Annexes "F", "G", "H", "I", "J", "K", "L", "M", "N" and "O", respectively;

WHEREAS, pursuant to Section 21 of the RIRR of Republic Act No. 9184, TESDA advertised the Invitation to Bid for the Provision of Janitorial Services Requirements for the TESDA Central Office (January 1, 2019 - December 31, 2019) for the TESDA Central Office in the PhilGEPS on 27 November 2018. A copy of the posting in the PhilGEPS is hereto attached as Annex "P";

WHEREAS, responding to the abovementioned Invitation to Bid, only D' Triumph Cleaners and Allied Services, Inc. signified its interest to participate in said bidding process by purchasing bidding documents. A copy of the official receipt for the purchase of bidding documents is hereto attached as Annex "Q";

WHEREAS, the pre-bid conference was held on 05 December 2018 at 9:00 a.m. at the CSA Conference Room located at the 2nd Floor, TESDA Administration Building in Taguig City. A copy of the Minutes of the Meeting is hereto attached as Annex "R";



WHEREAS, the BAC issued its first bid bulletin modify the identification number of the Contract and the cover page of the Bidding Documents. A copy of Bid Bulletin No. 01 issued on 05 December 2018 is hereto attached as Annex "S";

WHEREAS, the bid opening was held on 18 December 2016 at 9:10 a.m. at the CSA Conference Room located at the 2nd Floor, TESDA Administration Building in Taguig City. A copy of the Minutes of the Meeting is hereto attached as Annex "T";

WHEREAS, pursuant to Section 30.1 of the RIRR of Republic Act No. 9184, the BAC shall check the submitted documents of each bidder against a checklist of required documents to ascertain if they are all present, using a non-discretionary "pass/fail" criterion. If a bidder submits the required document, it shall be rated "passed" for that particular requirement. In this regard, bids that fail to include any requirement or are incomplete or patently insufficient shall be considered as "failed." Otherwise, the BAC shall rate the said first bid envelope as "passed";

WHEREAS, D' Triumph Cleaners and Allied Services, Inc. passed the eligibility requirements pursuant to Sections 23 and 25 of the RIRR of Republic Act No. 9184. A copy of the Eligibility Requirements Checklist and Abstract of Bids are hereto attached as Annexes "U" and "V", respectively;

WHEREAS, the BAC shall evaluate the financial component of the bids to determine the Lowest Calculated Bid using the steps pursuant to Section 32.2 of the RIRR of Republic Act No. 9184. A copy of the bid evaluation report is hereto attached as Annex "W";

WHEREAS, pursuant to Section 34.2 of the RIRR of Republic Act No. 9184, a Notice of Single Calculated Bid dated 27 December 2018 was issued to D' Triumph Cleaners and Allied Services, Inc. Said bidder has to submit the documents stated in the Instruction to Bidders (ITB) Clause 29.2 of the Bid Data Sheet of the Bidding Documents in certified as true copy/ies from the original by the authorized representative for purposes of post-qualification within five (5) calendar days from receipt by the bidder of the notice from the BAC that the bidder is the Lowest Calculated Bid. A copy of the Notice of Single Calculated Bid issued to D' Triumph Cleaners and Allied Services, Inc. on 27 December 2018 is hereto attached as Annex "X";

WHEREAS, an addendum to the Notice of Single Calculated Bid issued to D' Triumph Cleaners and Allied Services, Inc. dated 27 December 2018 was issued on 28 December 2018 to include the submission of the retirement benefit plan as part of the documentary requirements to be submitted by the bidder for purposes of post-qualification. A copy of the addendum dated 28 December 2018 to the Notice of Single Calculated Bid issued to D' Triumph Cleaners and Allied Services, Inc. is hereto attached as Annex "Y";

Handwritten signatures and initials. At the top left is a large, stylized signature. Below it are three smaller initials: 'M', 'R', and 'H'.

WHEREAS, D' Triumph Cleaners and Allied Services, Inc. submitted the documentary requirements stated in the Notice of Single Calculated Bid and the addendum to such notice on 28 December 2018;

WHEREAS, pursuant to 34.3 of the RIRR of Republic Act No. 9184, the post-qualification shall verify, validate, and ascertain all statements made and documents submitted by the bidder with the Lowest Calculated Bid, using non-discretionary criteria, as stated in the Bidding Documents. These criteria shall consider, but shall not be limited to, the legal requirements, technical requirements and the financial requirements;

WHEREAS, upon careful examination, validation and verification of all the technical and financial proposals submitted by D' Triumph Cleaners and Allied Services, Inc., the TWG in its report found the bid offered by D' Triumph Cleaners and Allied Services, Inc. to be compliant with the legal, technical and financial requirements set forth by the agency pursuant to Section 34 of Rule X (Post-Qualification) of the RIRR of Republic Act No. 9184. A copy of the TWG report is hereto attached as Annex "Z";

WHEREAS, pursuant to Section 36 (a) of the Revised Implementing Rules and Regulations of Republic Act No. 9184, if after advertisement, only one prospective bidder applies for eligibility check, meets the eligibility requirements and submits a bid which is found to be responsive to the bidding requirements, its bid is considered a Single Calculated and Responsive Bid;

WHEREAS, D' Triumph Cleaners and Allied Services, Inc. met all the eligibility requirements prescribed by the agency and its bid had been found to be responsive to the bidding requirements. Hence, the BAC finds the bid of D' Triumph Cleaners and Allied Services, Inc. to be the Single Calculated and Responsive Bid;

NOW, THEREFORE, BE IT RESOLVED AS IT IS HEREBY RESOLVED, to recommend the award of the contract to D' Triumph Cleaners and Allied Services, Inc. as the bidder with a Single Calculated and Responsive Bid for the Provision of Janitorial Services Requirements for the TESDA Central Office (January 1, 2019 - December 31, 2019) for the TESDA Central Office in the total amount of Twenty-One Million Nine Hundred Ninety Thousand One Pesos and 20/100 (Php21,990,001.20) subject to procurement law and government accounting and auditing rules and regulations.

Handwritten signatures and initials in black ink, including a large checkmark-like mark at the top, and several sets of initials or signatures below it.

Resolved this 4th day of February, 2019.


CONRADO G. BARES
BAC Chairperson


ERIC O. UEDA
BAC Vice Chairperson


JAIME S. CASTILLO
BAC Member


WILMA F. ROQUE
BAC Member


LEONARDO E. PNLAC
BAC Member

Approved

Disapproved


SEC. ISIDRO S. LAPEÑA, Ph.D., CSEE
Director General *f*